

Community Work Incentive Coordinator Position Open with
Maryland Work Incentives Network at Independence Now
Deadline to apply September 13, 2013– 5pm

Independence Now is a nonprofit organization created by and for people with disabilities. We are a resource and advocacy center that promotes independent living and equal access for people with all types of disabilities. Independence Now assists residents of Montgomery and Prince George's Counties to use community services and resources that will enhance their independence.

We house Maryland Work Incentives Network (MD-WIN), the state Work Incentives Planning and Assistance (WIPA) Project funded by the Social Security Administration to provide beneficiaries of SSI and SSDI direct benefits planning, assistance, and outreach services. The WIPA staff members help beneficiaries understand programs and supports that allow them to transition from benefits to work. Beneficiaries are provided information on how employment will impact their benefits so they can make informed decisions about working.

A Community Work Incentive Coordinator (CWIC) provides work incentives planning and assistance directly to Social Security beneficiaries with disabilities to assist them in their employment efforts. As well as provides outreach to beneficiaries, employment related organizations, disability service providers and other groups who need information about the Social Security Work Incentives and Ticket to Work Program. This position will serve residents of Montgomery, Prince Georges, Charles, St. Mary's and Calvert Counties who receive disability benefits from Social Security and will be based in our Silver Spring Office.

Requirements

- understanding of the structure and design of SSI, SSDI, and other benefit programs;
- the ability to communicate effectively with individuals with disabilities;
- good math skills, and basic computer skills;
- excellent attention to details;
- good interviewing techniques and interpersonal skills;
- analytical thinking and creative problem solving;
- ability to interpret federal, state, and local laws and regulations about public benefits;
- experience building relationships with governmental agencies and non-profit organizations;
- excellent written and verbal communication skills.

Candidates must have a Bachelor's Degree and must be able to pass a background check by the Social Security Administration. **CWIC certification (national and state) preferred.**

Benefits: 40 hours per week. Annual salary is \$38,000. Good benefits. Minorities and individuals with disabilities are encouraged to apply.

Apply to: Independence Now, 12301 Old Columbia Pike, #101, Silver Spring, MD 20904
or dmitchell@innow.org